SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED		INSTRUCTIONS TO TRAVELE Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationship to employee and marital status of children (unless information is shown on the travel authorization.)	Complete Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost. Info if the content of thru (g) Show amount incurred for each meal, including tax and tips, and daily total meal cost. Info if the content of thru (g) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel. Show total subsistence expense incurred for actual expense travel. Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (i) or maximum rate. Info if the content of the								Complete this information if this is a continuation sheet. TRAVEL AUTHOR TRAVELER'S L	
DATE	TIME	DESCRIPTION	ITEMIZED SUBSISTENCE EXPENSES MILEAGE PATE-							AMOUNT CLAIMED		
19	(Hour and	(Departure/arrival city, per diem computation, or other explanations of expense)	BREAK- FAST	LUNCH	EALS DINNER TO	TOTAL	MISCEL- LANEOUS SUBSIS- TENCE	LODGING	TOTAL SUBSISTENCE EXPENSE MILES	MILEAC	SE SUBSISTEN	CE OTHER
	am/pm)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j) (k)	(1)	(m)	(n)
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If additional space is required, continue on another SF 1012 BACK leaving the front blank.										0 00		
In compliance with the Privacy Act of 1974, the following information is provided: Solicitation — civil—criminal—or regulatory investigations or prosecutions or when pursuant to											0 00	1
of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies, when relevant to						It by this age of a security overnment se outhority of the	ency in connect clearance, or ervice. Your S e Internal Reve	Enter grand total of columns (I), (m) and (n), below and in item 13 on the front of this form.				
						9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.					TOTAL	